

**PRE-AUTHORIZATION
TO SERVICE
AIR CONDITIONING/HEATING EQUIPMENT**

In lieu of the Association HVAC service contract, I (we) prefer to be charged for air conditioning/heating service on a per call basis.

Therefore, I authorize the Association to perform service to the HVAC equipment in my unit(s) and to bill me for such service. I promise to pay for this service within 30 days of billing and agree that, if I am late, I may be subject to late fees and interest at 10% per annum. I understand that all equipment and parts belong to the Association until paid for in full.

I also understand that by signing this agreement it will remain in force until rescinded by a 30 day written notice.

I also understand that any service or parts needed on the HVAC equipment that exceeds \$1,000.00 in cost will require separate authorization and pre-payment of a deposit in an amount equivalent to 50% of the estimated cost of the repair.

I understand that without this authorization or any other authorization the Association will not perform service on the HVAC equipment in my unit(s) and that I am free to contact any other firm or entity to perform such service.

Owner Name (print)

Owner Signature

Unit Number(s)

Date