

# AUTHORIZATION OF BACKGROUND INVESTIGATION, HOUSING

## DISCLOSURE AND AUTHORIZATION FORM

Paradigm International Enterprises, Inc. and Grenelefe Condominiums (the "Company") may request background information about you from a consumer reporting agency in connection with your employment application and for employment purposes. This information may be obtained in the form of consumer reports and/or investigative consumer reports. These reports may be obtained at any time after receipt of your authorization and, if you are hired by the Company, throughout your employment.

C3 Intelligence Inc., will obtain the reports for the Company. **C3 Intelligence Inc. is located at 4333 Park Terrace Drive, Suite 210, Westlake Village, CA 91361, and can be contacted at (866)946-8359 ([www.C3Intelligence.com](http://www.C3Intelligence.com)).** The reports may contain information bearing on your character, general reputation, personal characteristics, mode of living and credit standing. The types of information that may be obtained include, but are not limited to: social security number verifications; credit reports; criminal records checks; public court records checks; driving records checks; educational records checks; employment verifications; personal and professional references checks; licensing and certification records checks; drug testing results; etc. The information contained in the reports will be obtained from private and public record sources, including, as appropriate, personal interviews with sources, such as neighbors, friends and associates. A summary of your rights under the Fair Credit Reporting Act is also being provided to you.

I have carefully read and understand this Disclosure and Authorization form and the attached summary of rights under the Fair Credit Reporting Act. By my signature below, I consent to the release of consumer reports and investigative consumer reports prepared by a consumer reporting agency, such as C3 Intelligence Inc., to the Company and its designated representatives and agents. I understand that if the Company hires me, my consent will apply, and the Company may obtain reports, throughout my employment.

I also understand that information contained in my job application or otherwise disclosed by me before or during my employment, if any, may be used for the purpose of obtaining consumer reports and/or investigative consumer reports.

I understand that C3 is a Consumer Reporting Agency as defined under the FCRA as amended. Please be advised that as such, C3 Intelligence is not involved in making a hiring decision or recommendation. I understand that in accordance with the FCRA and applicable state laws, that I have the right to request a complete and accurate disclosure of the investigation requested (herein "Report"). Furthermore, I understand I am entitled to know if employment is denied as a result of information obtained by my prospective employer from a Reporting Agency. If denied employment, I will be supplied in writing the name, address, and toll-free number of the Reporting Agency. I will be advised in writing that the action was based in whole, or in part, on information contain in the Report, and written notice of my rights, including but not limited to:

- I may request to obtain, within sixty (60) days, a free copy of the Report from C3 Intelligence and any other Consumer Reporting Agency that compiled such Report.
- I may dispute the accuracy or completeness of any information in a consumer report furnished by the Reporting Agency. I understand that upon my request (in person, written request or by certified mail), with reasonable notice (during business hours), and after furnishing proper identification, C3 Intelligence will provide me with the investigative information in my file. C3 Intelligence will provide trained personnel to explain any information furnished. C3 Intelligence will also provide a written explanation of any coded information. I will be permitted to be accompanied by one other person of my choosing, who shall furnish reasonable identification.

**By my signature below, I voluntarily authorize law enforcement agencies, learning institutions (including public and private schools and universities), information service bureaus, credit bureaus, record/data repositories, courts (federal, state and local), motor vehicle records agencies, my past or present employers, the military, and other individuals and sources to furnish any and all information on me that is requested by the consumer reporting agency.**

**By my signature below, I certify the information I provided on this form is true and correct. I agree that this Disclosure and Authorization form in original, faxed, photocopied or electronic (including electronically signed) form, will be valid for any reports that may be requested by or on behalf of the Company.**

*California, Minnesota or Oklahoma applicants only* – You will be provided with a free copy of any consumer reports or investigative consumer reports obtained on you if you check the box below.

I wish to receive a free copy of the report.

*California applicants or employees only* – By signing below, you also acknowledge receipt of A SUMMARY OF YOUR RIGHTS UNDER THE PROVISIONS OF CALIFORNIA CIVIL CODE §1786.22.

*New York applicants or employees only* – By signing below, you also acknowledge receipt of ARTICLE 23-A OF THE NEW YORK CORRECTION LAW

# AUTHORIZATION OF BACKGROUND INVESTIGATION

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Last Name: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_  
 *No Middle Name*

Social Security No.\* \_\_\_\_\_ Date of Birth \_\_\_\_\_

If Applicable, Other Social Security/Names Used: \_\_\_\_\_

Present Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Driver's License # \_\_\_\_\_ State of Issue: \_\_\_\_\_

Professional License Type: \_\_\_\_\_ Professional License #: \_\_\_\_\_ State where PL Issued: \_\_\_\_\_

Prior Addresses: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_