Grenelefe Association of Condominium, No. 1, Inc.
Mailbox Form

Box # _____ Cluster # _____ Key #_____ Key(s) issued: 1 2

Owner Name_____ Unit #_____

Mailbox Occupant(s) _____

_____ Date _____

Mailing Address:
Personal Name or Business Name

_____

Haines City, FL 33844

Owner Agreement

I, _____ understand that the mailbox key, or keys, issued to me remains the property of the Association and can only be duplicated by the Association. I also understand that there is a $15 duplicate key charge and a $50 charge to change the lock on the mailbox. A lock charge is applicable when a new lock must be installed because all keys issued are not turned in when the box is reassigned. By signing below, I signify that I've read, understand and agree to abide by all the conditions and provisions contained in the mailbox policy.

Signature _____ Date _____

Renter Agreement

I, _____ understand that the mailbox key, or keys, issued to me remains the property of the Association and shall not be duplicated or modified. I also understand that I am responsible for returning all keys to the Association office prior to the termination of my lease. By signing below, I signify that I've read, understand and agree to abide by all the conditions and provisions contained in the mailbox policy.

Signature _____ Date _____

For Office Use Only

All keys returned? Yes No Signature _____
Association Representative

Deposit collected? Yes No Signature _____
Owner/Leasing Agent